

**Minutes of the Meeting of Recruitment Committee for the post of  
Executive of Dr.YSR AHCT on 18<sup>th</sup> May 2022 at 04.30 PM**

The following committee Members attended the Meeting:

1. Dr.U.Ashok Reddy – EO – Operations
2. Dr.T.Ramarao – EO - P&C
3. Sri.M.Prasada Rao – EO – Admin
4. Sri.K.Bhavani Sankar – JEO – Accounts & Budget
5. Sri.A.Vijay Bhaskar – GM – PMU (Leave)
6. Sri. K. Sudhakar Reddy – DGM - PMU

As per the discussions and directions of CEO, Dr.YSRAHCT to conduct the examination for the eligible candidates through 3<sup>rd</sup> party agency. Therefore, the subject is placed before the committee for resolution.

1. The Members of the above committee met in the board room @ 04.30 PM on 18.05.2022 and after having through discussions have resolved and recommended to call for open tenders from the eligible agencies who have necessary capacity, experience and expertise in conducting these kinds of competitive online examinations for more than 1000 candidates and have the capacity to secure the venue at Vijayawada with sufficient and suitable infrastructure.
2. The committee has also resolved to apply the following conditions while selecting the vendor.
  - a. The Vendor themselves should arrange the venue of the online examination center.
  - b. The vendor should have sufficient no.of computers with relevant software.
  - c. The Vendor should produce experience certificate conducting online examination for recruitment of candidates for Universities/ Corporations / Sate or Central Govt. departments.
  - d. The Vendor should have Secure browser or any other application for conducting the online examination.
  - e. The Vendor should submit Security Audit Certificate issued by any State or Central Govt.
  - f. The Vendor should provide Live streaming of the online examination to monitor the exam by the higher officials.
  - g. The Vendor should use any object detection mechanism during online examination i.e. detection of usage of mobile phones, calculators, Pagers, any other electronic devices.

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- h. The Vendor should have to identify the Candidate authentication.
- i. The Vendor should have to use any Data encryption mechanism during transit of examination data.
- j. The Vendor should have cheating prevention guidelines to reduce the risk of cheating/malpractices in online examination.
- k. The Vendor should have Exam timer for each question to prevent the malpractices in the examination hall.
- l. The Vendor should have screen recording facility available to record each candidate online examination.
- m. The Vendor should provide CC camera for each Desktop to capture image and videos of candidates while writing the examination.
- n. The Vendor should take the precautions to prevent the leakage of Question Paper.
- o. The Vendor should have facility of jumbling the questions to avoid malpractices in the examination hall.
- p. The Vendor should have the resolving mechanism to face the technical glitches while examination is going on.
- q. The Vendor should have the resolving mechanism for system shutdown or it gets hanged or switched off on its own.
- r. The Vendor should show a Demo Test to the Trust officials before conducting the online examination.
- s. The Vendor should have provision to terminate/close the examination of the particular candidate when the candidate is trying to minimize the examination screen for max. of 5 times.
- t. The Vendor should specify the per head cost and minimum considerable no.of candidates for Billing.
- u. A test consists of 50 objective questions carries 50 marks and a typing test (Lower speed) for 10 marks, have to be conducted by the selected bidder. The examination time is One hour (50 min. for objective and 10 min. for typing test).
- v. The L1(least bidder) should have a mechanism to furnish the list of candidates eligible with percentile system.

The Vendor should submit physical quotations in a sealed cover with superscribing "Tender for online examination" addressed to The CEO, Dr. YSR AHCT, Mangalagiri, Guntur and it should reach to the office of the Dr. YSR AHCT on or before 05:00 PM of

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26.05.2022 and should be ready to conduct the examination within a week from the date of issue of workorder.

For other clarifications, the Vendor should visit the website [www.ysraarogyasri.ap.gov.in](http://www.ysraarogyasri.ap.gov.in).

For any queries, please contact Mr. Dandu Narendra, Deputy Executive Officer (NT)-Admin department, Contact No: 8333817326.

The Committee resolve to publish the advertisement in newspaper covering Andhra Pradesh and Telangana and to publish all the guidelines in the Trust website.

**Notification for Recruitment Agency**

Dr.YSR Aarogyasri Health Care Trust invites Open Tender from eligible Agencies for recruitment process. For more details: [www.ysraarogyasri.ap.gov.in](http://www.ysraarogyasri.ap.gov.in)



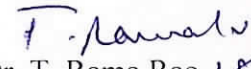
Dr. U. Ashok Reddy,

EO-Operations



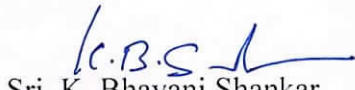
Sri. M. Prasad Rao,

EO - Admin



Dr. T. Rama Rao

EO-P&C



Sri. K. Bhavani Shankar

JEO - Accounts & Budget

*on leave*

Sri. A. Vijaya Bhaskar

GM-PMU



Sri. K. Sudhakar Reddy

DGM-PMU