

TENDER DOCUMENT for
Supply and Installation of Air Conditioners at
Dr. YSR Aarogyasri Health Care Trust
Mangalagiri, Guntur District
(Short Tender No. Dr. YSR AHCT/05/2021, Dt: 24.06.2021)

Short Tender Notice No	Dr. YSR AHCT/05/2021, Dt: 24.06.2021
Description of supplies	supply and installation of Air Conditioners at Dr. YSR Aarogyasri Health Care Trust, Mangalagiri.
Name of the Agency and Address	Dr. YSR Aarogyasri Health Care Trust D. No: 241, MGM Capital Building, Near NRI Y Junction, Chinakakani, Mangalagiri – 522508.

BID SCHEDULE

Schedule of Bidding process (with times where applicable)	Bid Notification	Schedule
	Last date for the submission of Bids	12.07.2021 up to 2.00 Pm
	Opening of Bids	12.07.2021 03.00 PM
	Declaration of Qualified Bidder	13.07.2021
	Probable Date for issuing Letter of Award of Contract	13.07.2021
	Tentative Effective Implementation Date	Immediate

**Bid document for “Supply and Installation of Air Conditioners ” at
Dr. YSR Aarogyasri Health Care Trust
Mangalagiri, Guntur District**

Sealed tenders are invited by the Dr.YSR Aarogyasri Health Care Trust for Supply and Installation of Air- Conditioners for O/o. Dr. YSR AHCT from the qualified bidders. The terms and conditions are available in Annexure-I to this notice and can be downloaded from our website www.ysraarogyasri.ap.gov.in.

2. Nature and Scope of work:

Nature and scope of the work is mentioned at **Annexure-II** of this bid document (enclosed herein).

3. Eligibility:

- i. Contractors who have executed Rs.100.00 lakhs worth of work orders in the same stream or similar works in Government Offices/Residential buildings/Office buildings/Pvt. buildings during the last three years are eligible to participate in the bidding. Preference would be given to the contractors who executed the Govt work orders, in case of tie.
- ii. DR.YSR AHCT reserves the right to verify the proof of having experience and expertise of the bidder in executing similar works and the bidder has to produce the proof thereof.

4. Submission of bid:

- 4.1** The tender document can be obtained from the website of Aarogyasri, i.e., www.ysraarogyasri.ap.gov.in

Cost & processing fee of the Tender document – Rs.1000/- to be payable by way of DD in favor of Chief Executive Officer, Dr. YSR Aarogyasri Health Care Trust.

The downloaded tender document is to be submitted along with the tender cost and processing fee of Rs.1000/- as mentioned above. The tenders submitted without the tender fee shall be rejected.

The bidders are requested to submit their competitive offer by duly filling in the bid form only (enclosed as Annexure-I) along with the DR.YSR AHCT's terms and conditions, which is part and parcel of the bid form. The bid along with the DR.YSR AHCT's terms and condition duly signed is to be submitted in a sealed envelope superscribing the envelope "Bid for Supply and Installation of Air-Conditioners at Dr. YSR Aarogyasri Health Care Trust ". The bidders should submit along with the bid form.

- A.** 1) List of similar works completed during the last three years in any Government organization or private company
- (2) Copy of Registration of GST.
- (3) Copy of PAN Card
- (4) If the bid is from an authorized dealer/ distributor of any manufacturer, the dealer or distributor shall submit a proof for authorized dealership/distributorship.

- B.** Price Bid Form (**Annexure-III**) to be submitted by duly filling up the rates for each item of work indicated in the prescribed price bid form.

4.2 Bid shall be submitted in a sealed cover super scribed " **Supply and Installation of Air- conditioners at Dr. YSR Aarogyasri Health Care Trust**" and due date is up to 02.00 pm on **12/07/2021**.

This shall contain a sealed envelope superscribed as Supply and Installation of Air- conditioners at Dr. YSR Aarogyasri Health Care Trust

- (i) This shall contain only the price schedule issued herewith, with all rates and amounts filled in.

4.3 The **DR.YSR AHCT** is not responsible for delay, loss or non- receipt of bids on time sent by post. Fax/Email/ Telegraphic offers shall not be accepted.

4.4 Last date for submission

- The last date for receipt of the bid at the O/o. Dr. YSR Aarogyasri Health Care Trust, Mangalagiri at 12.07.2021, 02.00PM. The bid submitted beyond the above date and time shall not be considered for the bidding and shall be rejected out-rightly.
- The bid not submitted in the prescribed bid form shall be summarily rejected.
- If the last date of submission and opening of the bid is a holiday, the bids shall be opened on the next working date.

4.5 Information to be furnished by the bidder along with their bid:

The bidders are requested to submit their bid form along with the following information (to be furnished in their letter head):

- i. Name of the Company/Firm :
- ii. Complete address of the Company/Firm :
- iii. Name of the authorized person :
- iv. Company's/Firm's Nature of business :
- v. Number of years of experience in same field or similar works:

- 4.6** The bid submitted, without the DR.YSR AHCT's terms and conditions duly accepted, shall be summarily rejected. Similarly, the bid submitted not in the prescribed bid forms of the DR.YSR AHCT, the bid document shall be summarily rejected. Any deviation from the DR.YSR AHCT terms & conditions shall be clearly brought in the bid.

5. PLACE OF SUBMISSION

Dr. YSR Aarogyasri Health Care Trust
D. No: 241, MGM Capital Building,
Near NRI Y Junction,
Chinakakani, Mangalagiri – 522508.

6. OPENING OF BIDS

Bids shall be opened at **03.00 PM on 12.07.2021** in the presence of attending Bidders/Authorized representatives at the Conference Hall, 2nd floor, MGM Capital Building, Mangalagiri-522508

7. Clarifications:

The bidders are requested to go through the 'Scope of Work' and 'Terms and conditions' of the bid before submitting their offer/bid. Any clarification, if required, may be obtained from the Head of Office, Dr. YSR AHCT, Mangalagiri, prior to filing of bid. No claim whatsoever on such account shall be entertained by the DR.YSR AHCT in any circumstances. The bidders shall physically inspect the work premises during working hours on working days and ensure the quantity and scope of the work before bidding.

8. Award of work :

The work will be generally awarded to a single qualified bidder, who has quoted the lowest price on the overall cost of entire work. The work cannot be awarded on piece-meal basis to different bidders as the component of works is the part of the whole work. However, the DR.YSR AHCT reserves the right to reject any or all the bids without assigning any reason thereof.

9. Variation of quantity :

- (i) The quantity (area) mentioned in the scope of work is approximate. At the time of award and execution of the contract, the DR.YSR AHCT or any authorized person reserves the right to vary the quantity of the area specified in the scope of work without any change in the unit rate quoted and/or to cancel any work mentioned under the scope of work.
- (ii) The successful bidder to whom work is awarded shall be paid for the actual work completed and actual material supplied as per rate schedule furnished by the bidder.

10. Terms and conditions of Bid:

The terms and conditions of above bid are enclosed in the bid form, which is part and parcel of the bid document. The bidders should submit the bid form by duly accepting the DR.YSR AHCT's terms and conditions of the bid as stipulated in the bid form. The bid submitted without the acceptance of the DR.YSR AHCT's terms and conditions shall be summarily rejected.

11. **No canvassing:**

Canvassing in connection with the bids is prohibited and the bids submitted by the contractor who resort to canvassing are liable for rejection.

12. The DR.YSR AHCT reserves the right to accept or reject any or all bids in part or in total without assigning any reason whatsoever.

Enclosures:

- 1) **Bid Form along with the DR.YSR AHCT's terms and conditions (Annexure-I)** to be submitted by the bidders to the DR.YSR AHCT
- 2) **Scope of Work (Annexure-II)**- to be duly filled in and submitted by the bidders
- 3) **Price Bid Form (Annexure-III)** to be duly filled in and authenticated to be submitted by the bidders to the DR.YSR AHCT.

Annexure-I BID FORM

(The bidders should submit their acceptance only in Bid Form for the acceptance of the DR.YSR AHCT's terms and conditions of Bid)

Name of the work:

Supply and Installation of Air-Conditioners at Dr. YSR Aarogyasri Health Care Trust, Mangalagiri.

DR.YSR AHCT's Terms and conditions of Bid:

1. Rate / Price

- i. The unit rate to be quoted shall be unit rate and shall remain firm without the price variation clause. The bidders should not claim for any price variation / escalation.
- ii. The bid submitted with a price variation/escalation clause will be treated as non- responsive and rejected.
- iii. Bid / rates quoted by the bidder shall remain valid for 15 days from the date of opening of tenders for the purpose of acceptance and award of work; validity beyond 60 days from the date of opening shall be by mutual consent. No price variation / cost escalation is accepted.
- iv. The rates quoted by the bidder should be inclusive of all the tax applicable, levies, excise duties, transit, insurance and freight and any other statutory levies etc.
- v. The Income Tax and any other taxes or charges as applicable will be deducted at source by the DR.YSR AHCT from the successful bidder while making the payment.
- vi. The price quoted by the bidder shall remain firm during the entire period of contract and shall not be subjected to variation on any account.

- vii. The bidder should quote the rate as specified in the scope of work. The bids submitted other than in the specified scope of work at Annexure-II shall be summarily rejected.

2. Execution of work:

- i. **Time period of completion:** The successful bidder shall execute and complete the work as per specification/Scope of work mentioned in **Annexure-II** to the satisfaction of the Officer **within a period of 2 weeks from the date of award of work.**
- ii. The successful bidder to whom the work is awarded shall have to execute the work as per the work order and the terms & conditions of this tender document.
- iii. The DR.YSR AHCT is not responsible for the breakage/damage of any goods during the transit. In that case, it is the responsibility of the firm/contractor to whom the work has been awarded.
- iv. No extra cost shall be given for transportation; cost of laborer's, insurance etc., as the rates quoted is all inclusive price.
- v. The contractor shall have to bring all the supporting materials for carrying out the above work.

3. Variation in quantity / scope of work:

The quantity mentioned in the scope of work is approximate. At the time of award/execution of the contract, the DR.YSR AHCT reserves the right to vary the quantity specified in the scope of work without any change in the unit rate. However, the payment will be made as per the actuals.

4. Liquidated damages

For delay in completion of work, the liquidated damage @ 2% of order value per week or part thereof subject to the maximum of 10% of the order value shall be deducted.

5. **Extension of work completion time**

Ordinarily no time extension shall be granted.

6. **Payment terms**

No advance payment will be made. Payment shall be made against the final bill within 30 days from the date of completion of the works to the satisfaction of the DR.YSR AHCT in all respects and submission of completion certificate.

7. **Completion Certificate**

Within one month from the completion of the work, the contractor shall furnish a certificate for such completion.

8. **Guarantee Period**

Guarantee period for the air-conditioner units and other materials supplied should be 12 months from the date of completion of the installation and for the compressors should be 60 months from the date of completion of installation. Poor workmanship, poor performance, and in case of deficiencies are found during guarantee period, the same shall be rectified or replaced free of cost by the Contractors at their own cost and risk.

9. **Quality assurance:**

The successful contractor should ensure the quality of material as per the requirement /discretion of the DR.YSR AHCT.

10. **Right to accept or reject tender**

- (i) The right of acceptance of tender will vest with the DR.YSR AHCT.
- (ii) The acceptance of the tender shall vest with the DR.YSR AHCT who does not bind himself to accept the lowest tender and reserves the authority to reject any or all of the tenders received without assigning any reason. Further, the DR.YSR AHCT reserves the right to accept the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.

11. Insurance

Contractor shall at his own expenses carry and maintain insurance with reputed Insurance Companies for : (i) Employees State Insurance Act, (ii) workmen's Compensation & Employer's Liability Insurance, (iii) Any other Insurance required under Law or Regulations or by Owner and (iv) Automobile Liability Insurance.

12. Safety Regulations

Contractor shall adhere to safe construction practice and guard against hazardous and unsafe working conditions and shall comply with safety rules. The DR.YSR AHCT, Mangalagiri shall not be held responsible for any accidents that occur due to unsafe practice of the persons employed by the contractor to carry out the work.

13. Other conditions

Before submitting their bid proposals, bidders shall carefully examine the site of the work to familiarize themselves with the site conditions regarding present work to be executed, materials to be matched, precautions required, working space available and other conditions necessary to the making of the intelligent bids.

**All the above terms and conditions of the tender as mentioned above
AND included in the tender document are duly accepted.**

SIGNATURE OF THE TENDERER

Annexure – II SCOPE OF WORK

Sl. No.	Description of Work	Qty
1	Supply of 3 Ton Inverter Cassette Air Conditioner Model with inbuilt inverter with the installation kit as per the applicable IS and other standards.	02
	Supply of 4 Ton Inverter Cassette Air Conditioner Model with inbuilt inverter with the installation kit as per the applicable IS and other standards.	02
	Supply of Wall mountable Split type air-conditioner with inbuilt inverter with the installation kit as per the applicable IS and other standards. (Preferable brand: HITACHI / BLUE STAR / CARRIER)	01

The contractor who is quoting the tender shall get themselves well versed with the site condition. The scope of work includes masonry work, fabrication, fixing and painting. The contractor should be well versed with all the activity and should have specialized team of workers for the same.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of constitution already existing (so far as in practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at own cost all

materials, tools and plants, facilities for workers and all other services required for the execution of the work, unless and otherwise specifically provided for in the contract documents. Submission of tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates at which stores, tools and plants etc. if any, will be issued to him by the DR.YSR AHCT and local conditions and other factors having a bearing on the execution of the work. The tenderer must also study the neighborhood, rules and regulations for building as well as the area where it is situated.

In case of items not covered by the above specification the work should be carried out as per the direction of Officer-in-charge.

Approval of the officer -in-Charge shall be taken well in advance for the materials to be used in the work by the contractor.

All repairs and patch work shall be neatly carried out to match with the original finish and to the entire satisfaction of Officer-in-Charge.

The contractor has to make his own arrangement for stores and watch and ward and no extra claim for this will be entertained. The contractor has to make his own arrangement at his own cost for all the general and special T&P.

SIGNATURE OF THE TENDERER

Annexure – III PRICE BID

Sl. No.	Description of Work	Qty	Unit Rate in Rs	Amount in Rs.
1	<p>Supply of 3 Ton Non Inverter Cassette Air Conditioner Model with inbuilt inverter with the installation kit as per the applicable IS and other standards.</p> <p>Supply of 4 Ton Non Inverter Cassette Air Conditioner Model with inbuilt inverter with the installation kit as per the applicable IS and other standards.</p> <p>Supply of Wall mountable Split type air-conditioner with inbuilt inverter with the installation kit as per the applicable IS and other standards.</p> <p>(Preferable brand: HITACHI / BLUE STAR / CARRIER / DAIKIN / SAMSUNG)</p>	<p align="center">02</p> <p align="center">02</p> <p align="center">01</p>		
2	<p><u>AIR CONDITIONER INSTALLATION:</u></p> <p>1. Installation of air-conditioner as per manufacturer's instructions with the standard installation kit.</p> <p>2. Extra copper tube with insulation and control cable</p> <p>3. Fixing of plywood for indoor units</p>	05		

3	Any other Requirements			
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(Taxes and other duties shall be levied as per Govt norms) The price quoted above shall be inclusive of all taxes and duties)

SIGNATURE OF THE TENDERER