

Dr. YSR Aarogyasri Health Care Trust Mangalagiri

Recruitment Notification

Dr. YSRAHCT/Admin/364-19/2021

Date: 19.04.2021

**Interview Location: Dr. YSR Aarogyasri Health Care Trust,
Mangalagiri**

S. No	Name of the post	Mode of Appointment	Pay level	No. of Posts	Job Location
1	Joint Executive Officer – Admin	Deputation from Foreign Services (Central / State Govt)	Not applicable	01	Trust Head Office
2	Network Administrator	Contract	Rs. 31,460/-	01	Trust Head Office

The candidates who are willing to the above said post should submit their resume to drysrhct@gmail.com

Last date for submission of resume is 23.04.2021

Date of Interview 27.04.2021 at 10.00 AM in the Trust Head Office, Mangalagiri, Guntur.

After completion of the last date the resumes sent by mail are not acceptable. Those who are applied for the posts must and should mention the name of the post, experience, etc.

At the time of interview, the individuals must bring the Original Id Proof (Voter Id, Aadhar Card, Pan card), resume, xerox copies of certificates and also experience certificate.

General Instructions:

(1) Candidates applying in response to this advertisement should satisfy themselves regarding their eligibility for the post. They must be fulfilling eligibility criteria as on the last date of submission of resumes.

(2) Recruitment shall be done only on the recommendations of duly constituted Selection Committees. The decision of the Appointing Authority shall be final.

Selection Process:

For JEO – Admin: Interview
For Network Administrator: Written Test
Computer Test
Interview

Documents/ Certificate to be produced at the time of selection process:

Following documents/certificates, in original along with one set of photocopies are required to be brought at the time of selection process:

1. 10th Standard
2. Board of Intermediate
3. Degree / PG
4. Caste Certificate (if applicable)
5. Date of Birth
6. No Objection Certificate (If in service)
7. Experience Certificate
8. Concerned medical certificate for differently abled persons (if applicable)

Chief Executive Officer
Dr. YSR AHCT

Annexure – I – Joint Executive Officer – Administration

Name of the Post	Joint Executive Officer – NT - Admin
No of posts	01
Pay	Not Applicable
Age	Should be below 60 Years
Educational Qualification	Foreign Service Deputation: Inservice Government employees in the State / Central Government / Public Sector undertaking;
Experience	Minimum 3-5 Years
Other requirements	Knowledge about office Administration
Method of recruitment	In-service only on Foreign Service Deputation.

Annexure – II – Network Administrator

Name of the Post	Network Administrator
No of posts	01
Pay	Rs.31,460/-
Age	Should be below 45 Years
Educational Qualification	<p>candidates possessing Bachelor degree in Computers / any relevant graduation duly recognized by the University with the following. OR</p> <p>Contract: Officers retired in the cadre of System Administrator from State / Central Government or Public Sector Undertaking;</p>
Experience	Minimum 3-5 Years
Role of the Job	<ul style="list-style-type: none">• Hands on Technical Trouble Shooting on Systems and servers.• Knowledge on computer infrastructure• Familiarity in Server Management and monitoring tools
Method of recruitment	Contract