Notification

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the A.P. Sugar Cooperative Subordinate Service rules in so far as they relate to the posts included in this service, the Governor of Andhra Pradesh hereby makes the following special rules for the posts in the A.P. Sugar Subordinate Service.

Rules

1. Short title

These rules may be called the A.P. Sugar Subordinate Service Rules.

2. Constitution

The service shall consist of the following categories of posts in the A.P. Sugar Subordinate Service:

Category (1): Cooperative Sub Registrar
Category (2): Senior Inspector
Category (3): Junior Inspector
Category (4): Additional Assistant Engineer
Category (5): Statistical Assistant (including Section Officer)
Category (6): Computer

3. Method of appointment and appointing authority

Subject to the other provisions in these rules, the method of appointment and appointing authority for the
<table>
<thead>
<tr>
<th>Category</th>
<th>Method of Appointment</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cooperative Sub Register</td>
<td>No future appointment</td>
<td>Director of Sugar</td>
</tr>
<tr>
<td>2. Senior Inspector</td>
<td>No future appointment</td>
<td></td>
</tr>
<tr>
<td>3. Junior Inspector</td>
<td>No future appointment</td>
<td></td>
</tr>
<tr>
<td>4. Additional Assistant Engineer</td>
<td>By transfer on tenure of Director of Sugar an Assistant Engineer of the F &amp; M Department</td>
<td></td>
</tr>
<tr>
<td>5. Statistical Assistant (including Section Officer)</td>
<td>By transfer on tenure of a Deputy Statistical Officer of the Director of Sugar</td>
<td>Direc to of Economics and Statistics</td>
</tr>
<tr>
<td>6. Computers</td>
<td>By transfer on tenure of a Statistical of the Director of Sugar</td>
<td>Directorate of Economics and Statistics</td>
</tr>
</tbody>
</table>

Note: 1. The Senior Inspectors, Junior Inspectors of Cooperative Societies will be eligible and will be considered for appointment to the post of Superintendents in the Sugar Department by including the names of Senior Inspectors of Cooperative Societies, Junior Inspectors of Cooperative Societies with reference to their dates of appointment to the post of Junior Inspectors of Cooperative Societies, Computer in the seniority list of the Department. As and when these posts of Senior Inspectors and Junior Inspectors are vacated for any reason, the posts will be converted to those of Senior Assistants.

2. The Cooperative Sub-Registrars will be eligible and will be considered for appointment to the post of Assistant Director (Sugar) along with superintendents of the Department. As and when these posts of Cooperative Sub-Registrars are vacated for any reason, the posts will be converted as Superintendents in the Andhra Pradesh Ministerial Service Sub.

3. The persons in the cadre categories for promotion to the posts of Superintendents shall pass a departmental test covering among other things, Sugarcane Laws and Cooperative Laws and pending the prescription of such a departmental test, they shall be required to pass the following tests for being eligible for promotion as Superintendant:

- Agricultural Department Test.
- Agricultural Department test of the examination in Co-operation, Auditing Banking and book keeping conducted by the Central Cooperative Institute, Hyderabad.

Contd...
3. Junior Assistants Account tests, Part I for
Senior Assistants Subordinate Officers

4. Period of Tenure:

The persons appointed from other Departments, once
their tenure, shall be retained in the Department for not more
than three years at a time.

Provided that the appointing authority of the
Government is not precluded from registering the person
before the expiry of the period of tenure.

5. Transfers and Postings:

The Director of Sugar shall be competent to effect
transfers and postings of the personnel in this service.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SIR, GOVINDA RAJU
PRINCIPAL, SECRETARY TO GOVERNMENT (PC)

To:
The Director of Printing, Andhra Pradesh, Hyderabad
(for publication of the Notification in the A.P. Gazette)
The Commissioner of Sugar, A.P., Hyderabad
The Director of Public Libraries, A.P., Hyderabad

Copy to:
One Man Commission (SF, Ser), General Administration Dept.
General Administration (Ser'C), Department
The Law (J), Department
The Accountant-General, Andhra Pradesh, Hyderabad
General Administration (Ser'E), Department (K),
Andhra Pradesh Public Service Commission, Hyderabad (K),
SF/SC.

// FORWARDED // BY ORDER //
Sd/- x x x x x x
SECTION OFFICER

-IO-

L. Dis. Endt No. 17506/93/B2 OFFICE OF THE COMMISSIONER OF
Dated: 17-06-1993. SUGAR, A.P., HYDERABAD.

Communicated for information.

// F.B.O. //
Sd/- K. NAISALAH
SUPERINTENDENT

To:
All Staff Members.

Copy to All Sections.
Copy to Stock File.

Sarma*
Public Services - Subordinate Services A.P. Subordinate Services Rules
Amendment - Orders Issued.

1. G.O.R. No. 192, L.R. 305 (I.A.) dt. 24.7.1987
2. G.O.R. No. 192, L.R. 305 (I.A.) dt. 24.7.1987
4. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
5. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
6. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
7. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
8. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
9. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92
10. A.P. Public Service Commission V.0. No. 3896/82/A, dt. 11.11.92

ORDER

The following Notification shall be published in the
A.P.Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to
Article 309 of the Constitution of India, the Governor of Andhra
Pradesh hereby makes the following amendment to the Andhra Pradesh
Subordinate Services Rules issued in G.O.R. No. 326, Industries & Commerce

M E N D

In Rule 3 of the said rules, in Col. 2 against item 3
Assistant Director of Class 'A' the following item (iii) shall be
inserted namely:

"(iii) Appointment by transfer of Special Category
stenographer"

V. CHANDRA MOLLI
PRL. SECRETARY TO GOVERNMENT (PC)

To
The Director of Printing, Stationery & Stores Purchase (Ptg. wing)

The Commissioner of Services, A.P. Hyderabad.

Copy To:
One Man Commission (I.P&s) Department
The Finance & Planning (Exp.Inc) Department
The Secretary, A.P. Public Service Commission, Hyderabad.
The General Administration (C&F) Department
The Law Department
The Accountant General 1, Andhra Pradesh, Hyderabad.
The Pay and Accounts Officer, Hyderabad.

//Forwarded by Order//

SECTION OFFICER
ORDERS

1. For the fact that A.P. Government have issued orders vide Government letter No. 1769/ALD-64 dated 29-8-1993 to change the designations of the post of Assistant Sugar Cane Commissioner and Assistant Sugar Cane Inspector and Assistant Sugar Cane Inspector and Assistant Sugar Cane Inspector and Assistant Sugar Cane Inspector and Assistant Sugar Cane Inspector.

2. Accordingly, the designations for the permanent posts are to be re-designated as Assistant Sugar Cane Commissioners and Assistant Sugar Cane Inspectors. The designations shall be re-designated as Assistant Sugar Cane Commissioners and Assistant Sugar Cane Inspectors.

3. The present designations as per the above orders shall be as follows:

   Sl. No. | Present Designation of the Post | Designation to be Changed to
   -------|--------------------------------|-----------------------------
   1.     | Sugar Cane Inspector           | Assistant Sugar Cane Commissioner
   2.     | Assistant Sugar Cane Inspector | Assistant Sugar Cane Inspector

(By order and in the name of the Governor of Andhra Pradesh)

V. Chandra Mohali
Principal Secretary to Government (PC)

To

Commissioner of Sugar (A.P.) Hyderabad

P.Y.C.
General Secretary, A.P. Sugarcane Inspectors Association, H.No. 179, Endipet, Guntur.

Sf/Sscs.

[Forwarded by Order]

Endt.No.2466/91/92

Office of the Commissioner of Sugar

Dated: 11.9.93.

Amravati, 29th September, 1993.

Copy communicated.

Sd/Lat. NARASIMHA RAO

For, Commissioner of Sugar.

[Forward]

To

Superintendent

All Sugarcane Inspectors &

Asst. Sugarcane Inspectors in the State

Through Sugarcane Inspectors concerned.

Copy to:

1. All Managing Directors of Co-op. Sugar Factories.
2. All Plant Managers/Person-in-charge of the
   Private Sugar Factories in the State.
3. All General Managers of NSI Units in the State.
4. The Secretary to Government
   Ind. & Comp. (Sugarcane), Hyderabad.
5. Additional Director/Deputy Commissioner
   Dy. Director (Accts.)/Dy. Director (Estt.)
   Asst. Sugarcane Inspector
6. E.A. to Commissioner of Sugar.
7. All Sections in the Office.
9. Managing Director, A.P. State Federation of
   Co-op. Sugar Factories.
10. Stock File (Estt.).

G.R.N. 19.5.93.
CHAPTER-I
ORIGIN OF THE POST, REASONS FOR CREATION AND THE ROLE PLAYED BY THE FUNCTIONARY

DIRECTOR OF SUGAR AND CANE COMMISSIONER

1. ORIGIN OF THE POST AND THE REASONS FOR CREATION:

During the year 1975, it was felt by Government that there should be a separate wing for managing the affairs of the Cooperative Sugar Factories in the State and in view of this intention, a post of Additional Registrar of Cooperative Societies and Special Officer for Cooperative Sugar Factories which was already in existence in Cooperative Department was designated as Director of Sugars in G.O.Ms.No.245, Industries and Commerce Department, dt.20-03-1970, and attached to Registrar of Cooperative Societies to oversee the administration of Cooperative Sugar Factories. The supporting staff to Director of Sugar was sanctioned by Government in G.O.Ms.No.321, Industries and Commerce, (Sug) Department, dt.19-03-1975 as indicated below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the post</th>
<th>No. of posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Deputy Registrar of Coop. Societies.</td>
<td>1</td>
</tr>
<tr>
<td>2.</td>
<td>Cooperative Sub-Registrar/Superintendent.</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>Senior Inspectors</td>
<td>2</td>
</tr>
<tr>
<td>4.</td>
<td>Junior Inspectors</td>
<td>1</td>
</tr>
<tr>
<td>5.</td>
<td>L.D.Cs</td>
<td>1</td>
</tr>
<tr>
<td>6.</td>
<td>U.D.Steno.</td>
<td>1</td>
</tr>
<tr>
<td>7.</td>
<td>Attenders</td>
<td>3</td>
</tr>
</tbody>
</table>

From 01-11-1975 onwards a new Directorate of Sugar was formed vide G.O.Ms.No.949, Industries and Commerce Department, dated.01-10-1975 transferring the staff already functioning in the Registrar of Cooperative Societies

> M.C.R.H.R.D. Institute of Andhra Pradesh
office sanctioned vide G.O.Ms.No.321, Industries and Commerce Department, dated 19-03-1975. The following additional staff was sanctioned in the G.O.Ms.No.949, Industries and Commerce Department, dated 01-10-1975 and transferred to Directorate of Sugar.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the post</th>
<th>No.of posts Sanctioned</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Superintendent</td>
<td>1</td>
</tr>
<tr>
<td>2.</td>
<td>Section Officer (Statistics)</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>Senior Inspectors</td>
<td>2</td>
</tr>
<tr>
<td>4.</td>
<td>L.D.Cs</td>
<td>1</td>
</tr>
<tr>
<td>5.</td>
<td>Typists</td>
<td>2</td>
</tr>
<tr>
<td>6.</td>
<td>Attenders</td>
<td>3</td>
</tr>
</tbody>
</table>

All the posts mentioned above were sanctioned for Head Quarters office.

The Director of Sugar administers, as per the provisions of following Acts and Rules and acts as Functional Registrar of Cooperative Societies as far as Cooperative Sugar Factories are concerned.


The Government of Andhra Pradesh in G.O.Ms.No.1004, Industries and Commerce (IA & S ) Department, dated 27-11-1976 have decided to transfer the functions of Cane Commissioner to the Director of Sugar in respect of all matters relating to cane regulation including Khandasari Licencing, Jaggery Licencing and declaration of Sugar Factory zones. The Cane Commissioner was also made responsible for determination of additional cane price payable under the Government of India's formula.

It was also ordered in the said G.O. that the Director of Sugar shall perform all functions of the Director of Industries in regard to applications for Industrial licences for setting up new Sugar Mills and for expansion of sanctioned capacities and submit his recommendations in each case to Government.
Later on, in exercise of the powers conferred by Section 9 of A.P. Sugarcane Act, 1961 the Government of Andhra Pradesh in G.O.Ms.No.10, Food and Agriculture (Agril.III). Department dated.08-01-1977 have appointed the Director of Sugar as Cane Commissioner in place of Director of Agriculture for the purpose of enforcement and implementation of the above Act.

Matters connected with cane development were ordered to be continued with Director of Agriculture as Cane Commissioner.

Cane Commissioner shall administer according to the following Acts and Rules and exercise and enforce the provisions contained therein


Government also further ordered that the following technical, ministerial and Class 'A' posts in the Agriculture Department for the enforcement and implementation of A.P. Sugarcane (RS & P) Act, 1961 and A.P. Khandasari Sugar Manufacturers Licencing Order, Jaggery (Gur) Manufacturers Licenceing Order and order relating to Licenceing of Sugar Factories shall be transferred together with corresponding Budget provision there of to the control of Director of Sugar alongwith personnel working in these posts.

DETAILS OF POSTS TRANSFERRED
(HEAD QUARTERS - DIRECTORATE)

1. Deputy Cane Commissioner ... 1
2. Administrative Officer ... 1
3. Assistant Agriculture Officer (CRI) ... 1
4. Superintendents ... 3
5. U.D.Cs (Senior Assistants) ... 8

V.R.H.R.D. Institute of Andhra Pradesh _____________________________ 3
STATISTICAL SECTION

1. Statistical Assistants ... 1
2. Computers ... 2
3. L.D. Steno. ... 1
4. Typists ... 3
5. Attenders ... 2

DISTRICT LEVELS (BOTH FIELD AND MINISTERIAL) STAFF

1. Sugarcane Inspector (A.C.C) ... Bobbili
2. Sugarcane Inspector (A.C.C). ... Anakapalli.
3. Sugarcane Inspector (A.C.C) ... Samalkot
4. Sugarcane Inspector (A.C.C) ... Tanuku
5. Sugarcane Inspector (A.C.C) ... Vuyyuru
6. Sugarcane Inspector (A.C.C) ... Chittoor
7. Sugarcane Inspector (A. C.C) ... Bodhan
8. Assistant Sugarcane Inspectors(CRIs) ... 39Nos.
9. U.D.Cs (Senior Assistants) ... 11Nos.
10. L.D.Cs (Junior Assistants) ... 14Nos.
11. Typists ... 18Nos.
12. Attenders ... 14Nos.

Subsequently the following additional posts were sanctioned to Muffasil Offices.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the post</th>
<th>No. of posts sanctioned</th>
<th>G.O.No. &amp; date in which the addl. staff sanctioned</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Cane Regulation Inspectors</td>
<td>4</td>
<td>dt.21-10-1980.</td>
</tr>
<tr>
<td>3.</td>
<td>Senior Assistants</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Junior Assistants</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Typists</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Attenders</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>dt.19-12-1981.</td>
</tr>
</tbody>
</table>
HEAD QUARTERS OFFICE (for the purpose of Inspection of Cooperative Sugar Factories)


2. Cooperative Sub Registrar Later on converted as Superintendent) 1

3. Senior Inspectors of Coop. Societies (Later on converted as Senior Assistants) 2

4. Typists 1
5. Attenders 2

--- HEAD QUARTERS OFFICE (for the purpose of Audit of CDCs)

1. Superintendent ... 1
2. D.Cs (Senior Assistants) ... 2

The advent of Sugar Industry in Andhra Pradesh dates back to 1933-34 with the establishment of a Cooperative Sugar Factory at Etikoppaka in Visakhapatnam District. Subsequently, the Sugar Factories have come into existence in coastal as well as in Telangana Districts. By the time, the Directorate of Sugar is created, 6 Sugar Factories under Cooperative Sector, 7 Sugar Factories in Private Sector and 3 Sugar Factories in Public Sector were commissioned. At present Sugar Industry includes 42 factories under different sectors.

Prior to 1961, the A.P. (Andhra area) Sugar Factories Control Act, 1949 (Act 4 of 1949), the Andhra Pradesh (Telangana area) Sugar cane Cess Act, 1953 (Act 10 of 1953) were in operation for the control of Sugarfactories. The A.P.Sugarcane Cess Act, 1961 came into force with effect from 5th January 1962 extending over the entire state of A.P. duly repealing the aforesaid legislation.

In addition to the State legislation, the provisions of Sugarcane (Control) Order, 1966 issued by the Government of India under Section 3 of Essential Commodities Act, 1955 also extend to the Sugar Industry in the State as per the delegation of

M. C. R. B. R. D. Institute of Andhra Pradesh
powers by the Government of India to the State Government as well to the Cane Commissioner.

The main aim of the A.P. Sugarcane (RS&P) Act, 1961 is to protect the interests of the Sugarcane growers as well as to safeguard the interest of the Sugar Industry since the sugarcane is the perishable product which cannot be stored and marketed at the convenience of the farmers. Likewise the supplies to the Sugar Industry should be regulated firmly and smoothly. Likewise the farmers have to get a remunerative price for the cane produced and industry should get a reasonable recovery which shall be ensured by introducing suitable varieties and cultural practices in the area of operation.

In addition to the A.P. Sugarcane (RS&P) Act, the following orders were issued by the State Government in order to fulfill the objectives of the A.P. Sugarcane (RS&P) Act, 1961.

I. Licences for manufacture of Sugar was formulated by Government in 1975 vide G.O.Ms. No.1094 of Food and Agriculture (Agri.III) Department, dt.26-12-1975.

II. The licencing system for manufacture of Khandasari Sugar from sugarcane was formulated by Government of Andhra Pradesh in 1966 vide G.O.Ms.No.835, Industries (J) Department, dated.01-08-1966, under the powers conferred by Clause-7, 8 and 9 of the Sugarcane (Control) Order, 1966 read with Government of India notification No.G.S.R./127/Ess/Sugarcane, dated. 16-07-1966.

III. The licencing system for manufacture of Jaggery from sugarcane was formulated by Government of Andhra Pradesh vide G.O.Ms.No.975, Food and Agriculture Department, dated.07-11-1975, in exercise of the powers conferred by Clause 6 (I)(e), 7,8 and 9 of the Sugarcane (Control) Order, 1966.

Considering the promulgation of orders, some more posts were sanctioned in the Head Office. The total list of posts with relevant Government Orders in respect of additional sanctions, making permanent and also continuation is given in the statement in Part -1 shown here under.

Similarly some more posts were also sanctioned in Muffasil offices. The details of total number of posts with Government orders are given in the statement in Part-II shown as the later page:
## PART-I

### Staff position of the Head Office with Government Orders

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of the post</th>
<th>Total No. of posts</th>
<th>G.O. in which the post/s made Permanent</th>
<th>Latest G.O. in which the post/s continued</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Joint Director(Sugar)</td>
<td>1</td>
<td>G.O.Ms.No. 83, Dt. 14-02-1985</td>
<td>G.O.Ms.No. 83, Dt. 14-02-1985</td>
</tr>
<tr>
<td>3</td>
<td>Deputy Cane Commissioner</td>
<td>1</td>
<td>G.O.Ms.No. 312, Dt. 11-05-1982</td>
<td>G.O.Ms.No. 312, Dt. 11-05-1982</td>
</tr>
<tr>
<td>4</td>
<td>Deputy Director Commissioner</td>
<td>1</td>
<td>G.O.Ms.No. 1188, Dt. 20-11-1992</td>
<td>G.O.Ms.No. 806, Dt. 22-11-1999</td>
</tr>
<tr>
<td>5</td>
<td>Assistant Directors</td>
<td>4</td>
<td>G.O.Ms.No. 312, Dt. 11-05-1982</td>
<td>G.O.Ms.No. 312, Dt. 11-05-1982</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>2. G.O.Ms.No. 230, Dt. 24-04-1984</td>
<td>G.O.Ms.No. 208, Dt. 05-12-1995</td>
</tr>
<tr>
<td>6</td>
<td>Assistant Engineer</td>
<td>1</td>
<td>G.O.Rt.No. 386, Dt. 04-04-1985</td>
<td>G.O.Rt.No. 806, Dt. 22-11-1999</td>
</tr>
<tr>
<td>7</td>
<td>Assistant Cane Commissioner</td>
<td>1</td>
<td>G.O.Rt.No. 711, Dt. 12-07-1990</td>
<td>G.O.Ms.No. 208, Dt. 05-12-1995</td>
</tr>
<tr>
<td>8</td>
<td>Cane Regulation Inspectors</td>
<td>3</td>
<td>G.O.Ms.No. 312, Dt. 11-05-1982</td>
<td>G.O.Ms.No. 208, Dt. 05-12-1995</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. G.O.Rt.No. 151, Dt. 11-02-1986</td>
<td></td>
</tr>
</tbody>
</table>

All G.O.s pertain to Industries & Commerce Dept.

Head Quarters:

1. Director of Sugar & Cane Commissioner

Dr. M.C.R.H.R.D. Institute of Andhra Pradesh
<p>| | | | | |</p>
<table>
<thead>
<tr>
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<td></td>
<td>(4)2. G.O.Ms.No.545, Dt.21-10-1980</td>
<td>G.O.Ms.No.208, Dt.05-12-1995</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>G.O.Rt.No.806, Dt.22-11-1999</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Section Officer</td>
<td>1</td>
<td>G.O.Ms.No.312, Dt.11-05-1982</td>
<td>G.O.Ms.No.312, Dt.11-05-1982</td>
</tr>
<tr>
<td>(Statistics)</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>2. G.O.Ms.No.545, Dt.21-10-1980</td>
<td>G.O.Ms.No.208, Dt.05-12-1995</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>G.O.Rt.No.806, Dt.22-11-1999</td>
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<td></td>
<td></td>
<td></td>
<td>2. G.O.Ms.No.545, Dt.21-10-1980</td>
<td>G.O.Ms.No.208, Dt.05-12-1995</td>
</tr>
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<td>1.</td>
<td>2.</td>
<td>3.</td>
<td>4.</td>
<td>5.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Dt.11-05-1982</td>
<td>Dt.11-05-1982</td>
<td>Dt.11-05-1982</td>
</tr>
<tr>
<td>4.</td>
<td>Typists</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.208,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dt.11-05-1982</td>
<td>Dt.11-05-1982</td>
<td>Dt.05-12-1995</td>
</tr>
<tr>
<td></td>
<td></td>
<td>G.O.Ms.No.545,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dt.21-10-1980</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Telephone Operator</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dt.11-05-1982</td>
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<td>Drivers</td>
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<tr>
<td>7.</td>
<td>Record Assistant</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
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<td>Dt.11-05-1982</td>
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<td>Resevo Operators</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
</tr>
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<td>Attender/Watchman</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
</tr>
<tr>
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<td>Dt.11-05-1982</td>
<td>Dt.11-05-1982</td>
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<td>11.</td>
<td>Attender/Sweeper</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
<td>G.O.Ms.No.312,</td>
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PART II

List of Staff at Head Quarters and in Muffacils (Cane Wing) with Government orders in which they were transferred/sanctioned etc.

<table>
<thead>
<tr>
<th>SL No.</th>
<th>Post Sanctioned in G.O. &amp; Date</th>
<th>DCC</th>
<th>ACC</th>
<th>CRI</th>
<th>SA</th>
<th>JA</th>
<th>Typist</th>
<th>Attenders</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>540, Food &amp; Agri. (Agri.III) Dept., dt. 16-07-1977 (transfer from Agri. Dept.,)</td>
<td>1</td>
<td>7</td>
<td>40</td>
<td>11</td>
<td>14</td>
<td>18</td>
<td>14</td>
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<td>545, Ind. &amp; Com. (IA&amp;S) Dept., dt.21-01-1980</td>
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<td>3</td>
<td>1799, Ind. &amp; Com. (IA&amp;S) Dept., dt. 19-12-1981</td>
<td>3</td>
<td>-</td>
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<tr>
<td>TOTAL</td>
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<td>1</td>
<td>11*</td>
<td>47**</td>
<td>15</td>
<td>18</td>
<td>22</td>
<td>22***</td>
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</tbody>
</table>

Abbreviations:
- DCC - Deputy Cane Commissioner
- ACC - Assistant Cane Commissioner
- CRI - Cane Regulation Inspectors
- SA - Senior Assistant
- JA - Junior Assistant

Note:
* One Post of Assistant Cane Commissioner sanctioned in G.O.Ms.No.540 Food & Agriculture (Agr.III) Dept, Dt. 16-07-1977 was shifted from Cuddapah to the Directorate of Sugar and Cane Commissioners' Office, Hyderabad.

** Two Posts of Cane Regulation Inspectors sanctioned in G.O.Ms.No.540 Food & Agriculture (Agr.III) were shifted from Muffasils to Directorate of Sugar and Cane Commissioner's Office.

*** In addition 32 posts of contingent staff were permanently absorbed as Watchman, Messengers and Sweepers

GENERAL FUNCTIONS FOR WHICH THE FOLLOWING POSTS WERE CREATED

1. JOINT DIRECTOR:

To assist the Director of Sugar in discharging functions as functional Registrar of Cooperative Societies and to manage the affairs of Cooperative Sugar Factories, assistance and guidance of an experienced officer is required.
and this necessitated the creation of Joint Director’s post in the Sugar Department. He shall assist the Director of Sugar and Cane Commissioner in exercising control over the Cooperative Sugar Factories and running the administration of Sugar Department. He shall also attend meetings on behalf of Director of Sugar whenever necessary. He shall also supervise the work of Deputy Director and 4 Assistant Directors of Sugar and ministerial staff allotted to him.

2. DEPUTY CANE COMMISSIONER:

Deputy Cane Commissioner was appointed by Government under section 3 of A.P. Sugarcane (RS & P) Act who has sufficient experience in cane and shall exercise powers and functions of the Cane Commissioner as the Government may direct or as the Cane Commissioner may delegate. The Deputy Cane Commissioner is the second level officer in the Department and shall assist the Cane Commissioner in discharging all statutory functions in respect of the Act/Rules and Orders mentioned in the foregoing paras. He shall also assist in correspondence relevant to the statute and allied orders besides administrative and financial functions conferred upon him. He shall inspect the work of Assistant Cane Commissioners (Originally designated as Sugarcane Inspectors) and Cane Regulation Inspectors (Originally designated as Assistant Sugarcane Inspectors) and execution of Cane Development Council activities and other related aspects.

3. DEPUTY DIRECTOR (SUGAR) : (ONE POST) & ASST. DIRECTOR OF SUGAR (FOUR POSTS)

The details of G.Os in which these posts were created were given in earlier paras.

These posts were created to assist the Joint Director and Director of Sugar in all technical and statutory functions connected to Cooperative Act and Rules, 1964 and allied rules issued thereunder. Inspections of Cooperative Sugar Factories as entrusted by the Director of Sugar, rectification of audit objections, enquiries, review performance of Cooperative Sugar Factories, collection of statistical data, implementation of Cooperative Act and Rules, 1964 and A.P. Mutually Aided Cooperative Societies Act, 1995 as entrusted by the Director of Sugar from time to time. The work in the Commissionerate’s distributed among the above officers and the work entrusted is subject to revision and redistribution of the subjects in exigencies of work in office, by the Director of Sugar and Cane Commissioner.
ONE ASSISTANT CANE COMMISSIONER AND THREE CANE REGULATION INSPECTORS AT HEAD QUARTERS

There was one post of Cane Regulation Inspector sanctioned in the staffing pattern of head office as indicated in the foregoing paras. One post of Assistant Cane Commissioner at head quarters and 2 Cane Regulation Inspector posts originally sanctioned to muffasil were transferred to head quarters in view of necessity of work at head quarters.

Thus, there is one Assistant Cane Commissioner and 3 Cane Regulation Inspectors working at the head office. The Assistant Cane Commissioner and Cane Regulation Inspectors working in head office and muffasil are inter transferable. They will discharge the work relating to the Districts if transferred to muffasil. The functions of Sugarcane Inspectors now designated as Assistant Cane Commissioners and Assistant Sugarcane Inspectors now designated as Cane Regulation Inspectors are of similar nature in respect of implementation of the provisions of A.P. Sugarcane (RS & P) Act and rules made there under enforcement of control orders as ordered by Cane Commissioner from time to time and also enforcement of the provisions of Sugar Manufacturers Licencing Order, 1975, and A.P. Jaggery Manufacturers Licencing Order, 1975 as Licencing Inspectors.

The Sugarcane Inspectors: - The Sugarcane Inspectors (Assistant Cane Commissioners) and Assistant Sugarcane Inspectors (Cane Regulation Inspectors) were appointed under Section 11 of A.P. Sugarcane (RS&P) Act, 1961 by Government or any authority or officer empowered by them. The persons or officers so appointed should possess knowledge and experience in sugarcane to be as Inspectors within such local limits as may be assigned to them. The Inspectors shall perform the functions and exercise the powers imposed or conferred upon them by this Act.

Sugarcane Inspectors were also appointed as Licencing Inspectors by Cane Commissioner for enforcement of the Manufacturing Orders in respect of Sugar and Jaggery.

The Assistant Cane Commissioner and Cane Regulation Inspectors of Muffasil when transferred to head office, assist the Deputy Cane Commissioner and Director of Sugar and Cane Commissioner in all the matters relating to Sugarcane Act and Rules, 1961, Sugarcane (Control) Order, 1975 and Manufacturing orders in respect
The above officers also assist Deputy Commissioner/Director of Sugar in matters of administrative/statutory nature. Subjects allotted are inter-changeable among the Assistant Cane Commissioners and Cane Regulation Inspectors who were posted at head of the office.

ASSISTANT CANE COMMISSIONERS LOCATED IN THE DISTRICTS

Sugarcane Inspectors were re-designated as Assistant Cane Commissioners vide G.O.No.261, Industries and Commerce (S.II) Department, dated 03-08-1993 without changing their powers and functions and the monetary benefit. Assistant Cane Commissioner (Sugarcane Inspectors) are appointed under Section 11 of A.P. Sugarcane (RS&P) Act, 1961 by Government as Inspector for the purpose of this Act.

The Inspectors shall perform functions and exercise powers imposed or conferred upon them, by or under this Act.

The Inspectors shall exercise all the powers and functions conferred under the following Acts/Rules:

6. A.P. Jaggery (Gur) Manufacturers Licencing Order, 1975 etc.

Besides above Acts/Rules/Orders, the Assistant Cane Commissioners are empowered to destraining the movable properties of the Khandasari Units and Sugar Factories under A.P. Revenue Recovery Act, 1864 for recovery of Purchase Tax and cane price dues. The powers of Tahsildhar under A.P. Rents and Revenue Sases Act, 1839 were also delegated to the Assistant Cane Commissioners (Sugarcane Inspectors). Government have delegated the following powers of Registrar under Cooperative Act vide G.O.Ms.No.413. Industries and Commerce (S.II) Department, dated 03-10-1985.
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Authority</th>
<th>Type of Cooperative Societies</th>
<th>Extent of powers conferred</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Asst. Director of Agriculture/Sugar-Cane Inspectors</td>
<td>All Cooperative Sugar Factories except the Federation of Coop. Sugar Factories.</td>
<td>All the powers of Registrar under sections-6,7,8,16, 19 (except clause (5) of the Section) 61,62,70,71,72 &amp;74 of A.P. Coop. Societies Act, 1964.</td>
</tr>
<tr>
<td></td>
<td>In his jurisdiction</td>
<td>All the Cooperative, Khandasari Units</td>
<td>All the powers of Registrar under The Act, except Those U/S. 17,18, 22,32(7), 34,37,47 (2), 50,76,77,78, 84 to 115 and 116 of the A. P. Coop. Societies Act.</td>
</tr>
</tbody>
</table>

The Assistant Cane Commissioner who is also Ex-officio Secretary, Cane Development Council shall execute activities and programmes of Cane Development Council as contemplated by the Councils and as approved by Head of the Department in the factory zones for better management and functioning of Industry as well as the cane growing community. He shall also associate with the District level committee as a Member Secretary headed by the District Collector as Chairman for the purpose of execution of Roads in Sugarcane growing areas from out of the funds earmarked from the collection of Purchase Tax.

The Assistant Cane Commissioners are assisted by one Cane Regulation Inspector for each of the Factory and one Cane Regulation Inspector for group of Khandasari Units situated in the jurisdiction in discharge of the statutory and allied functions.

He is declared as Head of the office and drawing and disbursing officer. He is the District head of the Department and responsible for proper functioning of the Department.
CANE REGULATION INSPECTORS LOCATED IN THE DISTRICTS (MUFFASIL OFFICES)

Assistant Sugarcane Inspectors were re-designated as Cane Regulation Inspectors in G.O. Ms. No. 261, Industries and Commerce (S.II) Department dated 03-08-1993. The functions of Cane Regulation Inspectors are same as that of Assistant Cane Commissioners except in territorial jurisdiction. In the definition under Rule – 2 (1) of A.P. Sugarcane (RS &P) Rules, 1961 it is clearly mentioned that Inspector includes Assistant Sugarcane Inspector. The appointment of Cane Regulation Inspectors (Assistant Sugarcane Inspectors) were to be made under Section 11 of the A.P. Sugarcane (RS&P) Act, 1961.

The Cane Regulation Inspector shall exercise powers and perform functions as Inspector as contemplated under the A.P. sugarcane (RS&P) Act under the direct supervision of Assistant Cane Commissioner. He shall also execute the Cane Development Council activities as contemplated by the Cane Development Council on behalf of the Ex-officio Secretary in the Factory zone and also responsible for implementation of policies and programmes as contemplated by the State Government at the factory level.

He shall undertake correspondence and responsible for reporting the cane areas, cane production and cane supplies, sugar production to Assistant Cane Commissioner concerned under whom he is working.

PURPOSE FOR WHICH MINISTERIAL POSTS WERE CREATED

SUPERINTENDENTS :

1. Supervise the, work of Senior Assistants/Junior Assistants.

2. Process all files after scrutiny and adding/correcting notes/drafts with reference to Codes/Rules/Procedures laid down.

3. Ensure proper maintenance of Registers and Records.

4. Ensure timely disposal of service matters, release of increments, regularisation of services, declaration of probations, appointments under A.A. Scheme, maintenance of service registers etc.

5. Expeditious disposal of Pension/disciplinary cases.

6. Ensure proper maintenance of cash and cash accounts.

8. Ensure settlement of all claims promptly.

SENIOR ASSISTANTS/JUNIOR ASSISTANTS.

1. Ensure registration of all tappals and attend all files assigned to the individual seats.

2. Ensure proper maintenance of all registers and reports.

3. Expeditious disposal of disciplinary/pension cases.

4. Submission of periodicals on due dates.

5. Reconciliation of Departmental figures with those booked by Treasuries.

6. All files registered in their respective seats shall be attended to without any delay.

7. Attend all ministerial work in their respective seats.

**TYPISTS:**

Attend fair copy work

**STENOS:**

Take dictations and attend typing of drafts, fair copying of all notes/important drafts/D.O. letters. Fax messages.